

January 27, 2026

Board met as the Community Based Housing Board for a regular quarterly meeting at 8:30 a.m. in the Board Room in the Courthouse Waverly, IA. Minutes recorded by Cassandra Johansen, Recording Secretary.

The Bremer County Board of Supervisors met in session on Tuesday, January 27, 2026 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Brunkhorst, Cerwinske, Hildebrandt present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Brunkhorst. Cerwinske moved/Hildebrandt second to approve the agenda.

Hildebrandt moved/Cerwinske second to approve the 1/20/26 minutes.

Hildebrandt moved/Cerwinske second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Cerwinske second to approve a payroll change for Danielle White, Building & Zoning Admin. Assist., from \$19.57/hr. to \$20/hr., one year of service merit increase effective 1/21/26.

Finance Director Johansen summarized the next steps in the FY27 budget process.

Board/Committee updates: Hildebrandt – Emergency Mgmt. Commission & INRCOG Executive Board; Cerwinske – Emergency Mgmt. Commission & Courthouse proposed construction planning meeting. Brunkhorst – attended IPIB training & Grow Cedar Valley meeting, reported on the status of the Mental Health Advocate appointment & the Supervisor seat on Pathways Behavioral Services Board.

Board met with Darius P. Robinson, County Attorney, for a FY27 budget work session. Adam Hoffman, Treasurer, present.

Public comment: Hoffman relayed compliments received that the maintenance staff is doing very well keeping the outdoor Courthouse grounds cleared of snow and ice.

Board met with Adam Hoffman, Treasurer, for a FY27 budget work session.

Board met with Scott LaRue, GIS/Maintenance, for a FY27 budget work session.

Board met with Landon Moore, County Engineer, for a weekly department update.

Mira Schmitt-Cash, Waverly Newspapers, entered.

Board met with Barbara Meeker, Human Resources, for a FY27 budget work session.

Board met with Barbara Meeker, & Kassandra Johansen, Safety & Risk Mgrs., for a FY27 budget work session.

Board met with Missy Thurm, Recorder, for a FY27 budget work session.

Board met with Kassandra Johansen, Finance, for a FY27 budget work session.

Board met with Dan Pickett, Sheriff, for a FY27 budget work session.

Board met with Aaron Goodenbour, Emergency Management Coordinator, for a FY27 budget work session.

Mira Schmitt-Cash, Waverly Newspapers, exited.

Board met with Tim Meeker, Customer Convenience Center Mgr., for a FY27 budget work session.

Hildebrandt moved/Cerwinske second to open the Public Hearing for a FY26 Budget Amendment. Mira Schmitt-Cash, Tim Meeker, present. Brunkhorst closed the Public Hearing.

Hildebrandt moved/Cerwinske second to adopt RESOLUTION NO. 26-15 FY26 Budget Amendment. WHEREAS the FY26 Budget originally adopted April 22, 2025 requires an increase in revenues and expenditures for the departments of Courthouse, Roadside Vegetation Management, and Customer Convenience Center and an increase in expenditures for the department of Data Processing, and WHEREAS a public hearing concerning the proposed amendment was held on January 27, 2026, THEREFORE, BE IT RESOLVED by the Board of Supervisors to amend the FY26 Budget as published and in accordance with Iowa Code Section 331.435. So Passed and Adopted this 27th Day of January, 2026.

Hildebrandt moved/Cerwinske second to adopt RESOLUTION NO. 26-16 FY26 Budget Amendment Appropriation. WHEREAS the FY26 Budget was amended to account for increases in expenditures adopted in the original published budget: BE IT RESOLVED by the Board of Supervisors of Bremer County, Iowa that the following appropriation changes are made to the respective department for fiscal year ending June 30, 2026, as presented in the following table:

Department Name	Appropriated	Change	New Appropriation
12 Courthouse	\$103,154	\$4,500	\$107,654
24 Roadside Vegetation	\$194,904	\$53,267	\$248,171
52 Data Processing	\$422,407	\$101,400	\$523,807
53 Customer Conv. Center	\$411,675	\$78,500	\$490,175

So Passed and Adopted this 27th Day of January, 2026.

Board met with Kassandra Johansen, Finance Director, for a work session to review FY27 budget requests from outside agencies. Mira Schmitt-Cash, Waverly Newspapers, present.

Board recessed 12:35 p.m. to 1:00 p.m.

John Torbert, CAE Executive Director of the Iowa Drainage District Assoc., met with the board for an annual visit. Jennifer Bremner, Deputy Auditor / Drainage Administrator, present.

Cerwinske moved/Hildebrandt second to adjourn at 1:22 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the Tuesday, January 27, 2026 meeting of the Bremer County Board of Supervisors.

Bob Brunkhorst, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 1/27/26:

Alliant Energy - IP&L	Utilities	874.62	2
Alliant Insurance Services Inc	Insurance Premiums	16,315.54	
Black Hawk Co Sheriff	Service of Notice	135.50	
Bremer Co Sheriff	Service of Notice	988.21	2
Capital Sanitary Supply Co Inc	Jail Supplies	378.04	
City of Janesville	Utilities	71.48	
Cooley Sanitation/Cooley Pumping	Landfill Waste Disposal	600.00	
East-Central Iowa Rec	Intersection Lighting	49.86	
Elizabeth A Fagerlind	Custodial Services	650.00	
GFC Leasing - WI	Copier Lease	167.52	
IA Division of Labor Services	Elevator Permit	75.00	
IA Office State Med Examiner	Autopsy/Testimony	4,476.00	2
Iowa DOT	Training Registration	1,080.00	
Liddle's EcoWater Systems	Bottled Water	34.00	
Mail Services LLC	Postage	1,042.26	
MercyOne Waverly	Medical Examiner	100.00	
MidAmerican Energy Co	Intersection Lighting	10.24	
Pitney Bowes Bank Inc	Postage	1.84	
Polk County Sheriff	Service of Notice	74.80	
Stokes Welding	Parts	299.00	
Summit Food Service LLC	Inmate Meals	10,447.98	
Tifco Industries	Parts	559.72	
US Cellular Corp	Phone/Mobile Data	320.77	3
Visa	Business Expense	311.42	
Waverly Newspapers	Publications	811.66	2
Waverly Utilities	Utilities	3,789.99	5
	Total	43,665.45	
Assessor's			
ISAA	Membership Dues	1,600.00	
Leaf	Copier Lease	241.46	

NE District ISAA
US Cellular Corp
Visa

CBS
McCloud Services
Miller Hardware
Waverly Utilities

Membership Dues 350.00
Mobile Data 21.37
Business Expense 170.98
Total 2,383.81

Quarterly Inspection 84.46
Maintenance Supplies 18.48
Utilities 2,966.32
Total 3,069.26
Grand Total 49,118.52